

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 3rd February 2026 - 7pm.

Present: Cllr Baylin, Cllr Blackmore, Cllr Greenwell, Cllr Healy Dufosse-Belton, Cllr Kirk (Chair) and Cllr Mason.

In Attendance: Angela Livingstone (Clerk), Cllr Moorhouse North Yorkshire Council (NYC) Cllr, Lee Marley (Cemetery and Services Superintendent), Representative of Yatton House.

26.12 Apologies for absence Apologies for absence were received from Cllr Greer. The reason for absence was accepted. There were no declarations of interest.

26.13 Minutes from the Parish Council Meetings held on Tuesday 13th January 2026.

It was RESOLVED to APPROVE the minutes of the Parish Council meeting held Tuesday 13th January 2026 as a true and accurate record. Minutes were signed by the Chair.

26.14 Police report – report received 3rd February. 1st – 31st January 2026 - ASB Personal: 2 (2 – same person reporting for ASB, ASB Nuisance: 1, Arson/Criminal Damage: 4, Burglary: Residential: 1, Theft (including from shops): 2 – Co-op 3, Auto crime/SMV: 1, Violence Against the Person: 9 (1 – hoax call) Total This Period: 26. The Clerk informed of attending a multi-agency meeting on 2nd February discussing ASB concerns, the group had agreed to meet 6 weekly, there had been discussions on the need to record incidents. The Clerk added that she had been pleased to see that a new Police Officer had been appointed. Councillors were disappointed that there was no police presence at the meeting to go through the report and asked the clerk to remind North Yorkshire Police that they would appreciate additional information to understand the statistics. **ACTION: Clerk**

The Chair requested a change to the agenda and moved the below item out of order on the agenda.

26.19.1 Yatton house – The representative of Yatton House informed that following recent correspondence regarding the lease he wanted to assure that Yatton House was moving forward with the Charitable Incorporated Organisation. He stated concerns that their solicitor had no correspondence from the Parish Council solicitor and that the first registration of the land was not completed and this was needed prior to registering with the Land Registry. The Chair assured that the information was with the Parish Council solicitor and the requirements were understood.

The Chair returned to the agenda.

26.15 Report from NYC Councillor – Cllr Moorhouse reported on the works to the river at Little Ayton to address concerns. Thanks were noted to Tees Rivers Trust for their work to save the riverbanks and divert the flow, which had been shared on the Great Ayton Parish Council Facebook page. Cllr Moorhouse informed that work on the riverbank opposite Stokesley Butchers on the High Street was likely to be completed in June. The Chair stated that some remedial work had been completed. Cllr Moorhouse had received complaints of potholes across the village and a parking issue from a resident on Guisborough Road. The Clerk had also received this parking matter and was asked to forward this to North Yorkshire Council. Councillors agreed that there were many areas in the village where parking was an issue due to the lack of off-road parking. **ACTION: Clerk**

26.16 Allotments

26.16.1 Update from COF application/Allotment committee meeting minutes – The Chair informed that there were no updates, the draft minutes from the allotment committee meeting on 29.1.26 had been circulated and the NYC planning committee meeting was expected this month. A provisional allotment committee meeting was planned for 16.2.26, the Chair would advise the Clerk if this needed amending by 10.2.26. **ACTION: Chair / Clerk**

26.16.2 Allotment current matters report provided – The Clerk had provided a report which showed concerns of a water leak during cold weather, an illegal tap had been found and capped, other plots with suspected taps were being investigated. Cllr Mason had met with Mr Marley and assessed the plots; there had been agreement to cap off some taps and change others to allow access by all from the path. Cllr Baylin suggested the need to start from scratch on the provision of water standpipes. It was confirmed that a map was in place to show the current legal provision and the 2 councillors would look at where may require additional provision, pending the planning decision. Mr Marley had previously suggested some changes and obtained costs, but these had not been progressed. There had been enquiries from two residents, and one had been allocated plot 44a2. Current amount collected in the allotment fund bank account on 29.1.26 = £51,521.79. Mr Marley informed that he had arranged for works to commence on 20th February to clear the three plots which had not previously been accessible. He would also clear the boggy road if he had time. He informed of continued concerns with the rats living in the community orchard, and the challenge of asking other tenants to ensure their gardens were tidy with the area being unsightly. Cllr Mason had met with the Chair of the Allotment Association, they

informed they will address this with the other groups, he would follow this up. Mr Marley advised of further concerns of a misuse of the water provision with some tenants filling IBC containers which held 1 tonne of water from the taps, instead of these being left to collect rainwater.

ACTION: Cllr Baylin / Cllr Mason

26.17 Planning Matters

26.17.1 Planning applications – Consultation Responses. –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB25/02299/FUL Langborough House 110 Newton Road	Application for a Proposed single storey extension to rear of house.	No observations on the application.
ZB25/02288/FUL 24 Linden Avenue	Proposed single storey extension to rear of house, proposed dormers to front and rear of house, proposed canopy.	No observations on the application.
ZB25/02280/FUL Manor Grange Farm	Construction of a general storage agricultural building (for the storage of agricultural machinery)	No observations on the application.
ZB25/01666/FUL 68 Roseberry Crescent	Construction of a single storey side extension and install 2 No. roof lights. Changes to windows. Creation of additional parking space. As amended by revised plans received 12 January 2026	No observations on the application.

26.17.2 Planning decisions by LPA – Noted

Planning Ref/Address	Description Of Work
ZB25/02007/CAT 5 Easby Lane	Notification of Proposed Works to Trees in a Conservation Area: Remove a small percentage (5-10%) of the leaf of Trees T7 and T29. The decision on this proposal was: Granted.
ZB25/01868/TPO 7 California Grove	Application for works to a tree subject to a Tree Preservation Order 1997/06 - Horse Chestnut The decision on this proposal was: Granted.

Cllr Moorhouse left the meeting.

26.18 Lease Approval – Village Hall and Yatton House

Clerk/ Chair to chase Dave White regarding the Village Hall licence. Yatton House and Clerk chasing solicitor regarding the lease.

ACTION: Chair/ Clerk

26.19 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions.

26.19.1 Correspondence for discussion-

From	Details
NYC	Urban grass cutting contribution offer £1601.95. Contribution for 5 cuts. APPROVED. Clerk to advise NYC. ACTION: Clerk
Resident	Request bench in memory of father on grass on entrance to Langbaugh Close, not GAPC land, would require NYC licence application. It was confirmed that the bench on the land was a Parish Council bench and the Clerk would forward the memorial benches policy to the resident. ACTION: Clerk
Yatton House	Update on CIO position and queries re lease discussed earlier in the meeting.
Climate Action SaV	Himalayan balsam on river, training session to be held on river in March prior to works, details to follow.
NYC	Consultation on draft Local Planning Enforcement plan 26.1 – 9.3. Councillors to look at the information prior to the next meeting and any comments could be looked at for an agreed Parish Council response. ACTION: Councillors

26.19.2 Correspondence for information

Great Ayton Discovery Centre	Cyber Bus event 19 th February 2026
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NYC	Civic Service invite Sunday 22 nd February Helmsley
NYC	Garden waste collection service information £52 annual cost
Local Government Boundary commission	Final recommendations for electoral arrangements
RAF Leeming	Information on increased flying 19.1 – 6.2
Climate Action Stokesley & village	Flood Resilience meeting The Globe 20.1
Leven Sub Catchment group	River basin management plan 25 th February 12.30-4 Stokesley Town hall
New Zealand non resident	Enquiry re grave location and details held
Resident	Request to resurface personally crumbled path, confirmed on his deeds and wanted to gate off area – Councillors discussed this and were assured that the resident had confirmed that his deeds covered the area. Mr Marley advised that the area had now been fenced off.
NYC	Age friendly Town and Parish guide
HarBus	Meeting invite 29.1
River Tees Trust	Update on works to footbridge over the river leven, funding sources for team to visit site, apply for permits and put in place a deflector to change the flow of the water (completed)
Historian	Enquiry re potential heritage project, forwarded to History group
NYC Community Safety team	Invite to meeting re ASB concerns Stokesley & Great Ayton
National Allotment Association	Invite to forum 2.3
YLCA	Branch meeting invite 10.2
YLCA	Request for support re Stokesley & District Community Care

26.20 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
26. Facilities	Waterfall Park	Information being collated for refurbished panel and additional prices needed for proposed fencing to rear of the Victorian urinal.
	Play Area	Additional funds added, now £5114.67 in GAPC account. Further fundraising ongoing. A constituted group was being set up and a bank account being opened. Clerk to support the group. ACTION: Clerk
	Cemetery	New ground mats to replace worn items, being provided by Cleveland Potash. Mr Marley added that he had replaced guttering at the old building which stored equipment, this was full and his office was full. He added that there was no space for servicing the machinery.
	Yatton House GAPC Team	Storage building quotations from three suppliers had been circulated in January. Mr Marley stated his concerns of costs increasing and of his timewasting if he needed to have this repriced at a later date. He added that there would be an additional cost if a secure storage room was added for the strimmer's and chemical items. The Chair asked Councillors thoughts on the quotations received. Councillors RESOLVED that subject to confirmation of the van height being compatible with the building and planning approval, they approved the quotation from the local supplier Manor Grange. The representative from Yatton House stated that he had been unaware of the change of storage from the container. The challenges with only a five-year period and the requirement to add cladding and a pitched roof to the container were advised, it had been decided that this was not viable and the storage building was being progressed, but this had only been approved at this meeting. The sizes of the unit were advised and the representative asked that close boarded cladding which did not detract from Yatton House would be helpful. Clerk to progress with planning. ACTION: Clerk
	Public Conveniences	Painting quotes awaited

Item	Information	Action / Comments
Village Events	Summer Fete 13 th June/14 th June	Teesside Wind Band Bill Columbi enquired date to support as previously requested but was unable to help on 13 th June. Fairground rides had been informed of the date, and an email was sent to all charity groups enquiring if a table was wanted. To progress what entertainment is wanted across the 2 days and Clerk to email food providers. Councillors agreed that a number of providers be asked to support again. Cllr Blackmore to assist Clerk in organising the entertainment with her local contacts. ACTION: Clerk/Cllr Blackmore
Website / social media		WCAG2.2 all actions as per section 1.1 being undertaken. gov.uk domain and emails for Councillors still to be finalised.
Any update from Parish Councillors or the GAPC Team		Any verbal update.

25.21 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 3rd February 2026 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT – MEETING 3rd February 2026

Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Mountain Rescue	fundraising Play park	12.1.26	£700.00
Allotment tenant	key deposits	15.1.26	£20.00
Freemasons	Play park / security camera donation	19.1.26	£1,000.00
Tenant 44a2	Allotment deposit and rent	21.1.26	£56.00
		TOTAL	£1776.00

Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
RD Alderson	4hrs hedgecutting	30.12.25	£ 206.40
North Yorkshire Council	Advance monthly bin collection charges	1.1.26	£ 71.08
Nat West	bank charges 29.11 - 2.1.	3.1.26	£ 19.54
Sam Turner & Sons	mato measuring jug 2l	6.1.26	£ 4.99
Sam Turner & Sons	carlube adblue 10l	6.1.26	£ 12.49
A Livingstone	Gov.uk land registry entry High Green	13.1.26	£ 14.00
Valda Energy	electric parish centre and cemetery	12.1.26	£ 29.93
Sam Turner & Sons	allotment pipe parts	14.1.26	£ 21.58
Lex Autolease	Van lease	16.1.26	£ 473.67
BNP Paribas leasing	Kubota mower	16.1.26	£ 456.00
Studio Botez Lounge 75	compliance with WCAG2.2	20.1.26	£ 1,212.00
Everflow	Water in Cemetery, Allotments and toilets	20.1.26	-£ 698.64
Alan Dale	dig & fill grave 23.1	25.1.26	£ 400.00
Valda Energy	public toilets electric	16.1.26	£ 81.65
ICO	annual fee		£ 47.00
Staff/HMRC/pensions	January wages inc tax, NI and pension	25.1.26	£ 7,872.07
UK Fuels Limited	Van diesel	25.1.26	£ 45.72
Sam Turner & Sons	screws and wall plugs	28.1.26	£ 5.66
		TOTAL	£10275.14

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Next Meeting – Tuesday, 3rd March 2026 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk